


## ***NUMMI Employees: Unemployment Insurance and Trade Adjustment Assistance***

1. File your Unemployment Insurance claim at [www.edd.ca.gov](http://www.edd.ca.gov) or call 800-300-5616 
2. Complete your Application for Trade Adjustment Assistance (TAA) - Form DE 8309
3. Submit form to:
  - Special Claims Office TRA
  - State of California
  - Employment Development Department
  - P. O. Box 419076
  - Rancho Cordova, CA 95741-9076
  - *Processing takes approximately 4-6 weeks*
4. Register at the One-Stop Career Center near you: bring your driver's license and social security card
5. Complete a CalJOBS<sup>SM</sup> registration including a résumé and at least one job objective at [www.caljobs.ca.gov](http://www.caljobs.ca.gov) (click on *REGISTER* in the *JOB SEEKER* box - middle of the page)
6. Health Care Tax Credit (HCTC) Process:
  - Submit your DE 8309 as indicated above
  - If eligible, EDD notifies the IRS-HCTC
  - You will receive a HCTC registration packet
  - Avoid processing delays, complete HCTC registration carefully
  - Be prepared to pay at least one full premium—a reimbursement request form is included in the registration packet
  - Dental and vision are not covered
  - HCTC Customer Service: 866-628-4282
7. Contact the One-Stop Career Center near you for information on:
  - TAA/Trade Readjustment Allowance
  - HCTC
  - Training
  - Job Search and Relocation Allowance

Visit [www.edd.ca.gov](http://www.edd.ca.gov) and click on *Find an Office* for the nearest One-Stop Career Center